

LIBRARY TRUSTEES' MEETING
March 2, 2026
(rescheduled from Feb 23, 2026)
5:30 PM

PRESENT

Kate Norton, Chris George, Douglass Knight, Natalie Ducharme and Laura Stevens. Kate Norton called the meeting to order at 5:32 PM.

MINUTES

The Minutes of the November 17, 2025 nonpublic session were reviewed as to whether or not the minutes warranted sealing. On a motion by Chris George, seconded by Kate Norton, the trustees voted to not seal the non-public minutes therefore making the minutes public. The vote was 2-0-1 with Douglass Knight abstaining. The January 12, 2026 minutes were reviewed. On a motion by Douglass Knight, seconded by Chris George, the minutes were unanimously passed.

TREASURER'S REPORT

The trustees watched a presentation and had a question & answer session via Zoom with a representative from PTMA (PTMA Financial Solutions) who oversees the management of NH PDIP (New Hampshire Public Deposit Investment Pool). On a motion by Douglass Knight, seconded by Chris George, the trustees voted to join NH PDIP. The trustees instructed Ms. Ducharme to bring the appropriate paperwork to the next meeting. The trustees discussed the amount of money to invest. The trustees decided to move \$6000.00 from the Brock Account to the checking account in preparation of the NH PDIP investment. The vote was 3-0 with Douglass Knight making the motion and Chris George seconded. The trustees reviewed the January Treasurer's Report.

January 2026

Balances in Board of Trustees' accounts are as follows:

Checking Account (Salem Co-op Bank)	\$81,711.62
Certificate of Deposit (Salem Co-op Bank)*	\$11,678.50 (February '25 Balance)
*only annual statement now available	
Subtotal	\$93,390.12
Brock Trust Fund Interest Acct (Salem Co-op)	\$9,848.03
Subtotal	\$9,848.03
Total Board of Trustees' Funds	\$103,238.15

There are two bills to pay- Princh reimbursement to Town - \$817.82 (prior check voided due to clerical error) and LiteZilla (accessories for magnetic wall) for \$1,275.00.

OLD BUSINESS

The First Order of Old Business was the museum pass to the Plimoth Patuxet Plantation.

Ms. Stevens reported that Plimoth Patuxet Plantation doesn't offer library passes.

The Second Order of Old Business was the discussion of NHPDIP investments.

This discussion was moved to the Treasurer Report section as it happened immediately after the Zoom meeting.

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NEW BUSINESS

The first order of New Business was the Supervised Visitation director phone.

This was tabled until the next meeting.

The second order of New Business was long term capital projects.

The trustees discussed the need for more information and how to prioritize projects. Ms. Ducharme reported that she will receive a VOIP quote from Fidium by Labor Day and then will reach out for additional quotes. Ms. Ducharme presented a quote for 4 incremental A/C units. There are 7 units in total with 2 not working. The trustees directed Ms. Ducharme to get a quote for the 2 non-functioning units. Discussion will continue at future meetings.

DIRECTOR'S REPORT

TRUSTEE MATTERS

There were no trustee matters.

PUBLIC MATTERS

There were no public matters.

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Monday, April 13, 2026

ADJOURNMENT

On a motion by Douglass Knight, seconded by Chris George, the trustees voted unanimously to adjourn the meeting at 6:43 PM.