

LIBRARY TRUSTEES' MEETING

November 14, 2022

5:30 PM

PRESENT

Kathleen Norton, David Hickernell, Chris George, Natalie Ducharme and Laura Stevens. Kathleen Norton called the meeting to order at 5:52 PM.

MINUTES

On a motion by David Hickernell, seconded by Chris George, the trustees unanimously voted to accept the minutes for September 6, 2022.

TREASURER'S REPORT

The trustees reviewed both the September and October treasurer's reports.

September

Balances in trustee's accounts are as follows:

Checking Account (Salem Coop Bank)	\$59,243.20
Certificate of Deposit (Salem Coop Bank)	\$11,187.28
Subtotal	\$70,430.48
Brock Trust Fund Interest Acct (Salem Coop)	\$10,570.02
Subtotal	\$ 10,570.02
Total Trustee Funds	\$81,000.50

There are no bills for consideration this month.

October

Balances in trustee's accounts are as follows:

Checking Account (Salem Coop Bank)	\$59,618.81
Certificate of Deposit (Salem Coop Bank)	\$11,189.65
Subtotal	\$70,808.46
Brock Trust Fund Interest Acct (Salem Coop)	\$10,570.47
Subtotal	\$ 10,570.47
Total Trustee Funds	\$ 81,378.93

There are 1 bills for consideration this month and 1 reimbursement authorization.

\$699.00 reimbursement authorization for Princh wireless printing
\$400.00 donation from the Salem NH Council on Aging to be used for the purchase of a shopping cart, Magnifier for seniors, Large Print activity books

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On a motion by David Hickernell, seconded by Chris George, the trustees unanimously voted to accept the September and October Treasurer's Reports, authorize the Princh reimbursement of \$699.00 and directed Ms. Ducharme to spend up to \$400.00 to materials for seniors.

The Board of Trustees thanked the Salem Council on Aging for their \$400.00 donation.

OLD BUSINESS

The first order of Old Business was Fraud Policy.

The trustees reviewed the revised Fraud Policy brought forward by Ms. Ducharme. On a motion by David Hickernell, seconded by Chris George, the trustees unanimously voted to accept the Fraud Policy

The second order of Old Business was Abuse of Office Policy.

The trustees reviewed the revised Abuse of Office Policy and an additional recommended change was discussed. On a motion by David Hickernell, seconded by Chris George, the trustees unanimously voted to accept the amended Abuse of Office policy.

NEW BUSINESS

The first order of New Business was Citizen's Petition for the Remainder of the funds for the Boiler replacement project.

Different types of Citizen's Petitions were discussed. Ms. Ducharme reached out to the town manager for his input. Ms. Ducharme distributed notes from a meeting with the Senior Custodian regarding the steps involved with this project for the trustees to review.

DIRECTOR'S REPORT

Ms. Ducharme presented the Director's Report for September.

TRUSTEE MATTERS

There were no trustee matters.

PUBLIC MATTERS

There were no public matters

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Tuesday, December 13th at 5:30PM at Kelley Library, Beshara Room

ADJOURNMENT

On a motion by David Hickernell, seconded by Chris George, the trustees voted unanimously to adjourn the meeting at 7:1+9 PM.