

LIBRARY TRUSTEES' MEETING

April 13, 2026

5:30 PM

PRESENT

David Hickernell, Chris George, Douglass Knight, Natalie Ducharme and Laura Stevens. David Hickernell called the meeting to order at 5:36 PM.

MINUTES

The Minutes of the March 2, 2026 were reviewed and amended. On a motion by Douglass Knight, seconded by Chris George, the amended minutes were unanimously passed.

TREASURER'S REPORT

The trustees discussed the NH-PDIP, including who would be the signers and how much the initial transfer should be. The trustees decided that David Hickernell and Chris George will be the signers on the NH-PDIP account. On a motion by Douglass Knight and seconded by Chris George, the trustees unanimously decided that \$75,000.00 from the checking account would be moved into the NH-PDIP account as soon as practical. The trustees reviewed the February and March reports.

February 2026

Balances in Board of Trustees' accounts are as follows:

Checking Account (Salem Co-op Bank)	\$82,530.08
Certificate of Deposit (Salem Co-op Bank)*	\$11,913.60
Subtotal	\$94,443.68

Brock Trust Fund Interest Acct (Salem Co-op)	\$9,848.79
Subtotal	\$9,848.79

Total Board of Trustees' Funds \$104,292.47

March 2026

Balances in Board of Trustees' accounts are as follows:

Checking Account (Salem Co-op Bank)	\$86,177.12
Certificate of Deposit (Salem Co-op Bank)	\$11,933.87
Subtotal	\$98,110.99

Brock Trust Fund Interest Acct (Salem Co-op)	\$3,849.19
Subtotal	\$3,849.19

Total Board of Trustees' Funds \$101,960.18

There are two bills to pay this month.

1 invoice for Furngully in the amount of \$9,723.40 for the new Youth Services circulation desk.

This can be broken into two payments (50% now and balance due upon receipt.)

1 reimbursement for Natalie Ducharme in the amount of \$127.99 for prizes and drinks for the 3 jigsaw puzzle events.

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On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted to pay \$5,000.00 to Furngully. The remainder will be paid after the work is complete.

On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted to pay \$127.99 to Natalie Ducharme as a reimbursement.

OLD BUSINESS

The First Order of Old Business was long term capital projects.

The trustees discussed the various options/timelines/costs to replace all 7 incremental units. They decided to have the Senior Custodian come to the next meeting and discuss further with him.

The Second Order of Old Business was Friends and Garden Club donation.

The trustees discussed the option of drainage of the wetland area, planting dwarf birch trees and/or dappled willow bushes. The wetland has been creeping onto the lawn for years. The underground drain also needs to be extended to prevent further encroachment of the wetland.

NEW BUSINESS

The first order of New Business was the election and voting of officers.

On a motion by Chris George, seconded by Douglass Knight, David Hickernell was unanimously voted chair.

On a motion by David Hickernell, seconded by Chris George, Douglass Knight was unanimously voted vice-chair.

On a motion by David Hickernell, seconded by Douglass Knight, Chris George was unanimously voted treasurer.

The second order of New Business was reaffirming the Investment Policy.

On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted to reaffirm this policy.

The third order of New Business was the Supervised Visitation policy.

After a brief discussion, the trustees voted to unanimously approve the Supervised Visitation policy. The motion was made by Douglass Knight and seconded by Chris George.

The fourth item of New Business was the Circulation policy.

Ms. Ducharme explained that GMILCS is trying to be uniform with their borrowing periods, so these changes reflect that. On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted in favor.

The fifth item of New Business was the Collection Development policy.

Ms. Ducharme explained that AI (artificial intelligence) is becoming a factor in the publishing world. Books can be published that are entirely AI or an author using AI to help edit their work. AI has now been added to the Collection development policy. On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted in favor.

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DIRECTOR'S REPORT

TRUSTEE MATTERS

There were no trustee matters.

PUBLIC MATTERS

There were no public matters.

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Monday, May 18, 2026, at 5:30 pm

ADJOURNMENT

On a motion by Douglass Knight, seconded by Chris George, the trustees voted unanimously to adjourn the meeting at 6:51PM.