

LIBRARY TRUSTEES' MEETING

September 26, 2022

5:30 PM

PRESENT

Kathleen Norton, David Hickernell, Chris George, Natalie Ducharme and Laura Stevens. Kathleen Norton called the meeting to order at 5:33 PM.

MINUTES

On a motion by David Hickernell, seconded by Chris George, the trustees unanimously voted to accept the minutes for September 6, 2022.

TREASURER'S REPORT

The trustees reviewed the treasurer's report.

Balances in trustee's accounts are as follows:

Checking Account (Salem Coop Bank)	\$58,854.87
Certificate of Deposit (Salem Coop Bank)	\$11,184.98
Subtotal	\$70,039.85
Brock Trust Fund Interest Acct (Salem Coop)	\$10,569.59
Subtotal	\$ 10,569.59
Total Trustee Funds	\$80,609.44

There are no bills for consideration this month.

On a motion by David Hickernell, seconded by Chris George, the trustees unanimously voted to accept the Treasurer's Report.

OLD BUSINESS

The first order of Old Business was 2023 budget.

The trustees reviewed the updated figures for the budget. On a motion by David Hickernell, seconded by Chris George the trustees unanimously voted to accept the 2023 budget of \$1,683,871. Ms. Ducharme was instructed to send the 2023 budget and supporting documentation to the Finance Department.

The second order of Old Business was Fraud Policy.

The trustees reviewed the Fraud Policy and recommended changes were discussed. Ms. Ducharme will bring a revised Fraud Policy to the next meeting.

The third order of Old Business was Misuse of Office Policy

The trustees reviewed the Misuse of Office Policy and recommended changes were discussed. Ms. Ducharme will be a revised Misuse of Office Policy to the next meeting.

LIBRARY TRUSTEES' MEETING

September 26, 2022

5:30 PM

NEW BUSINESS

There was no business.

DIRECTOR'S REPORT

There was no Director's Report.

TRUSTEE MATTERS

There were no trustee matters.

PUBLIC MATTERS

There were no public matters

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Monday, November 14th at 5:30PM at Kelley Library, Beshara Room

ADJOURNMENT

On a motion by David Hickernell, seconded by Chris George, the trustees voted unanimously to adjourn the meeting at 6:49 PM.