# LIBRARY TRUSTEES' MEETING
# October 13,2026
# 5:30 PM

**PRESENT**

David Hickernell, Chris George, Douglass Knight, Natalie Ducharme and Laura Stevens. David Hickernell called the meeting to order at 5:31 PM.

**MINUTES**

The minutes of September 21, 2026, were reviewed. On a motion by Douglass Knight, seconded by Chris George, the amended minutes were unanimously passed.

**TREASURER'S REPORT**

Ms. Ducharme presented the revised year-to-date excel report. The trustees reviewed the report. She also reported that she will be taking "Online Quickbooks for Nonprofits" course in November. Ms. Ducharme plans to use Online Quickbooks beginning in January 2027 for the trustees. The separate savings account used for the Brock Fund has been closed.

***September 2026***

*Balances in Board of Trustees' accounts are as follows:*

| | | |
|---|---|---|
| NH PDIP | $73,101.91 | |
| Checking Account (Salem Co-op Bank) | $2,609.48 | |
| Certificate of Deposit (Salem Co-op Bank) | $12,054.22 | |
| | Subtotal | $87,765.61 |
| Brock Trust Fund Interest Acct (Salem Co-op) | $0.00 | |
| | Subtotal | $0.00 |
| Salem Co-op Savings (Brock Trust) closed in September | | |
| ***Total Board of Trustees' Funds*** | | $87,765.61 |

There are two bills this month. The first is for Cengage invoice for $27.00 for a large print book. The second is for Center Point Large Print Books invoice for $242.18. There are two reimbursements to authorize. The first is the annual Princh printing service for $699.00. The second is accessories for PC; camera and headphones for $54.74. The reimbursements will be paid from the operating budget.

On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted to pay the Cengage invoice for $27.00 using Brock Trust funds.
On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted to pay the Center Point Large Print Books invoice for $242.18 using Brock Trust funds.
On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted to authorized the two reimbursements for Natalie Ducharme; one for Print $699.00 and the other for Walmart (camera and headphones)
On a motion by Douglass Knight, seconded by Chris George, the trustees unanimously voted to pay Wadleigh Memorial Library (in Milford, NH) $18.99 for lost and/or damaged items.

**OLD BUSINESS**

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*The First Order of Old Business was the 2027 Budget Committee meeting.*

Ms. Ducharme reported that the Budget Committee will be meeting at Town Hall on Thursday, October 29, 2026 at 6:00 PM.

**NEW BUSINESS**

*The First Order of New Business was Recreation Department – Hedge Hog Pond.*
Ms. Ducharme is planning a partnership with the Recreation Department for a Walk & Read audiobook program along Hedge Hog pond's ADA ¼ mile path around the pond. Recreation Department staff are enthusiastic, reporting that the Friends of Salem NH Recreation Department are looking to have more activities at Hedge Hog Pond.

*The Second Order of New Business was Friends of the Salem NH Recreation Department.*
Ms. Ducharme reported that a member of the Friends of Salem NH Recreation Department reached out to her regarding a Story Walk along the ADA path around the pond. Ms. Ducharme has brought this request to the trustees. A member of Friends of Salem NH Recreation Department has offered to come to a trustee meeting to discuss the project. At this point there are no details for this project. The trustees discussed the current project that is in the works for a small story walk and flower boxes along the marsh. The trustees instructed Ms. Ducharme to reach out to Friends of Salem NH Recreation Department and explain that the trustees want to wait until the current project is finished before discussing a possible new project.

**DIRECTOR'S REPORT**

Ms. Ducharme reported that the Director's report needs to be revised and will be available when the revisions are complete.

**TRUSTEE MATTERS**

The trustees discussed the upcoming ethics training program, which is to be held on Wednesday, October 21, 2026. at 6:00 PM. This program is now being held annually. There is a Zoom option as well attending in person at Town Hall, Community Development Conference Room. This room is located upstairs.

**PUBLIC MATTERS**

There were no public matters.

**DATE AND TIME OF NEXT MEETING**

Monday, November 9, 2026, at 5:30 PM, in the Breen Conference Room.

**ADJOURNMENT**

On a motion by Douglass Knight, seconded by Chris George, the trustees voted unanimously to adjourn the meeting at 6:30 PM.