

# LIBRARY TRUSTEES' MEETING

February 13, 2023

5:30 PM

## PRESENT

Kathleen Norton, David Hickernell, Chris George, Natalie Ducharme and Laura Stevens. Kathleen Norton called the meeting to order at 5:35 PM.

## MINUTES

On a motion by David Hickernell, seconded by Kate Norton, the trustees unanimously 2 -0-1 (Chris George abstained) voted to accept the updated minutes for January 24, 2023.

## TREASURER'S REPORT

The trustees reviewed the January treasurer's report.

### *January*

*Balances in trustee's accounts are as follows:*

Checking Account (Salem Coop Bank)	\$60,409.70
Certificate of Deposit (Salem Coop Bank)	\$11,203.14
Subtotal	\$71,612.84
Brock Trust Fund Interest Acct (Salem Coop)	\$8,571.79
Subtotal	\$ 8,571.79
<b>Total Trustee Funds</b>	<b>\$80,184.63</b>

There is 1 bill for consideration this month

Pay invoice of \$1,001.35 to Demco for purchase of black metal displayer and the of end-of-range cart with the Greater Salem Women's Club donation. On a motion by David Hickernell, seconded by Chris George, the trustees unanimously voted to pay this invoice.

On a motion by David Hickernell, seconded by Chris George, the trustees unanimously accepted a \$500.00 donation from the Richard and Lynn Dewhirst Charitable Fund, a Donor Advised fund of Renaissance Charitable Foundation. The Check was issued through the Cambridge Charitable Gift Fund.

The Board of Trustees thanked the Richard and Lynn Dewhirst Charitable Fund for their \$500.00 donation.

## OLD BUSINESS

*The first order of Old Business was Collection Development Policy.*

The Trustees began discussions and revisions of this policy. An updated draft will be brought forward at the next meeting for further discussion.

*The second order of Old Business was Reconsideration Policy.*

The Reconsideration Policy was tabled until a future meeting.

# LIBRARY TRUSTEES' MEETING

February 13, 2023

5:30 PM

*The third order of Old Business was Meeting Room Policy.*

The Meeting Room Policy was tabled until a future meeting.

## **NEW BUSINESS**

*The first order of New Business was 2022 Audit.*

The Trustees reviewed and discussed the Library Trustees Questionnaire regarding trustee funds. The Chair will finalize the questionnaire and all Trustees will sign it.

## **DIRECTOR'S REPORT**

Ms. Ducharme presented the Director's Report for January.

## **TRUSTEE MATTERS**

There were no trustee matters.

## **PUBLIC MATTERS**

There were no public matters.

## **DATE AND TIME OF NEXT MEETING**

The Trustees set the date and time for the next meeting:

-Monday, March 20th at 5:30 PM

## **ADJOURNMENT**

On a motion by David Hickernell, seconded by Kate Norton, the trustees voted unanimously to adjourn the meeting at 6:53 PM.