

# LIBRARY TRUSTEES' MEETING

May 17, 2021

5:30 PM

## PRESENT

Kathleen Norton, Martin Isaks, Amy Wallace Natalie Ducharme and Lauren Stevens. Kathleen Norton called the meeting to order at 5:31 PM.

## MINUTES

On a motion by Martin Isaks, seconded by Amy Wallace, the Trustees unanimously decided to accept the public meeting minutes for April 19, 2021

## TREASURER'S REPORT

The Trustees reviewed the March and April Treasurer's reports. The Trustees discussed the Land Acquisition Expendable Trust Fund. The Trustees directed Ms. Ducharme to continue to search for more information regarding this trust fund. Ms. Ducharme proposed the purchase of new shelving for the Children's Room.

The Balances in the Trustee Funds are as follows:

Checking Account (Salem Coop Bank)	\$58,133.64
Certificate of Deposit (Salem Coop Bank)	\$11,138.11
Subtotal	\$69,271.75
Brock Trust Fund Interest Acct (Salem Coop)	\$ 8,374.00
Subtotal	\$ 8,374.00
<b>Total Trustee Funds</b>	<b>\$77,645.75</b>

### *Bills for consideration*

Library Trustee Association membership	\$150.00
NHLTA Spring Conference reimbursement	\$25.00

On a motion by Amy Wallace and seconded by Martin Isaks, the Trustees unanimously voted to pay the Library Trustee Association Membership. On a motion by Martin Isaks and seconded by Kate Norton, the trustees voted to pay for the NHLTA Sprig Conference, 2 – Yes, 0 - NO with 1 abstention, both these bills totaling \$175.00 and the spending of up to \$2,000.00 for new shelving for the Children's Room.

## OLD BUSINESS

*The first order of old Business was the next stage in reopening.*

Ms. Ducharme reported the new hours (reverting back to the libraries original hours of (9:00AM – 8:30 PM Monday – Friday and 9:00 AM – 2:00 PM on Saturdays) has been successful, more people are visiting the

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library. The Children's room remains at 9:00 AM – 1:30 PM Monday – Friday and 9:00 AM – 2:00 PM on Saturdays. Ms. Ducharme will meet with Dept. Heads to begin planning the next step in reopening which will include an increase Children's Room hours.

## **NEW BUSINESS**

*The first order of New Business was the 2022 Budget*

Ms. Ducharme will begin getting estimates for facility projects over the summer. The Trustees directed Ms. Ducharme to reach out to the Selectman and/or Town Manager over the summer to see what their goals will be for their 2022 budget.

## **DIRECTOR'S REPORT**

The Trustees reviewed the printed report for April and discussed the increased usage on digital and streaming collections.

## **TRUSTEE MATTERS**

There were no Trustee matters.

## **PUBLIC MATTERS**

There were no public matters.

## **DATE AND TIME OF NEXT MEETING**

The Trustees set the date and time for the next meeting:

-Monday June 28th at 5:30PM via Zoom

## **ADJOURNMENT**

On a motion Martin Isaks, seconded by Amy Wallace, the Trustees voted unanimously to adjourn the meeting at 6:14 PM.