

LIBRARY TRUSTEES' MEETING

January 29, 2024

5:30 PM

PRESENT

David Hickernell, Chris George, Kate Norton, Laura Stevens and Natalie Ducharme. Kate Norton called the meeting to order at 5:34 PM.

MINUTES

On a motion by David Hickernell, seconded by Chris George, the trustees voted unanimously to accept the revised minutes for December 11, 2023.

TREASURER'S REPORT

The November and December treasurer's report was tabled for this meeting. It will be presented at the 2/27/24 meeting. The trustees reviewed the November expenditure report and income report from town. The trustees took no action on the CD account which means it will rollover with the current interest rate. The trustees voted to accept an \$8,000.00 rebate from Unitil. This rebate was for the newly installed energy efficient gas burners. David Hickernell made the motion, Chris George seconded the motion and it passed with a 3-0 vote. The trustees reviewed the receipt form for the Trust of Mary Brock. Kate Norton signed the form and Ms. Ducharme will ensure that it is mailed.

There was 1 bill to pay to Manchester City Library for \$7.99. It was reimbursement for a lost/damaged book. The bill was paid with 3-0 vote. David Hickernell made the motion and Chris George seconded.

OLD BUSINESS

The first order of Old Business was the non-public minutes.

This discussion was tabled until the next meeting.

The second order of Old Business was the online payment service, Square.

Ms. Ducharme gave a printed summary of online payments comparing Comprise with Square. The trustees reviewed this summary. Then they discussed processing fees and minimum payments. The trustees decided to direct Ms. Ducharme to set the processing fee and minimum payment that would be in the best interest of the library.

NEW BUSINESS

The first order of New Business was the upcoming Deliberative Session.

The Deliberative session will be held on Saturday, February 17, 2024 at Salem High School.

The second order of New Business was GMILCS legislative report.

Ms. Ducharme provided printed copies of the GMILCS legislative report and emails. The trustees briefly discussed House Bill 1342: relative to the licensing of electronic literary materials by libraries. This bill has been dropped. Other states have tried this type of legislature and failed.

The third order of New Business was online donations via the website.

Ms. Ducharme explained that Square has a feature that allows for online donations. She would like to wait 3-6 months before implanting this so that the initial Square migration goes smoothly with late fees and lost/damaged fees. The monies to the appropriate library is complicated and time consuming. With the move to Square, each library will be responsible for paying other GMILCS libraries for lost/damaged material.

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DIRECTOR'S REPORT

The trustees will review Ms. Ducharme's Annual Report at the next meeting.

TRUSTEE MATTERS

PUBLIC MATTERS

There were no public matters.

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Monday, Tuesday, February 27, 2024 at 5:30 PM in the Beshara Room

ADJOURNMENT

On a motion by David Hickernell, seconded by Chris George, the trustees voted unanimously to adjourn the meeting at 7:34 PM.