

LIBRARY TRUSTEES' MEETING

November 16, 2020

PRESENT

Kathleen Norton, Martin Isaks, Cindy Jury, Natalie Ducharme. Kathleen Norton called the meeting to order at 5:32 PM.

MINUTES

On a motion by Martin Isaks, seconded by Cindy Jury, the Trustees voted unanimously to accept the public meeting minutes for October 13, 2020 with the correction of the Ms. Ducharme for Ms. Baker.

TREASURER'S REPORT

Ms Ducharme reported the current balances of the Trustees' accounts as follows:

Checking Account (Salem Coop Bank)	\$ 49,093.18
Certificate of Deposit (Salem Coop Bank)	\$ 10,918.
	Subtotal \$60,011.49
Brock Trust Fund Interest Acct(Salem Coop)	\$ 8,588.00
Total Trustee Funds	\$68,873.54

Bills for Consideration
Nesmith Public Library \$14.99

On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted unanimously to accept the Treasurer's Report.

OLD BUSINESS

The first order of Old Business was 2021 Budget and the Budget Committee meeting

The Trustees were pleased with the Budget committee meeting and how smooth the process was.

The second order of Old Business was the Brock Trust

The disbursement from the Brock Trust was deposited into the Brock Trust. The trustees are planning to withdraw the stated amount in the 2020 budget to be send to town as reimbursement towards Materials of Trade

The third order of Old Business was Director Job Description

The trustees discussed updating the job description for the Director Position. On a motion by Martin Isaks and seconded by Cindy Jury, the trustees unanimously decided to update the job description.

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NEW BUSINESS

The first order of New Business was citizen's petition for COLA

The Trustees directed Ms. Ducharme to research other area libraries COLAs and the Town of Salem NH COLAS.

The second order of New Business was the Saturday after Christmas (December 26, 2020) closing

After a brief discussion the Trustees decided to allow the library to closed on Saturday December 26, 2020

DIRECTOR'S REPORT

The Trustees reviewed the printed report for November

TRUSTEE MATTERS

There were no Trustee Matters.

PUBLIC MATTERS

There were no Public Matters

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Monday December 14th at 5:30PM via Zoom

ADJOURNMENT

On a motion Martin Isaks, seconded by Cindy Jury, the Trustees voted unanimously to adjourn the meeting at 6:16 PM.