

LIBRARY TRUSTEES' MEETING

January 11, 2021

5:30 PM

PRESENT

Kathleen Norton, Martin Isaks, Natalie Ducharme. Kathleen Norton called the meeting to order at 5:33 PM.

VACANT TRUSTEE POSITION

Two people attended for a Meet & Greet with the Trustees. The Chairman presented an overview of Trustee duties and fielded questions regarding this board and its Trustees. The interested parties were invited to stay for the meeting and both did so.

MINUTES

On a motion by Martin Isaks, seconded by Kate Norton, the Trustees voted unanimously to accept the public meeting minutes for December 14, 2020.

TREASURER'S REPORT

The Treasurer's report was postponed until next month
Bills for Consideration There were no bills

OLD BUSINESS

The first order of Old Business was the 2020 Budget Calendar Review and Citizen Petition

The Trustees noted the upcoming dates for the Citizen's Petition Warrant and review. Ms. Ducharme will follow up with the Town Manager's assistant to clarify what seems to be the Selectmen and the Budget Committee meeting and voting the same day.

The second order of Old Business was the renaming of the Conference Room

The Trustees reviewed images of plaques in the library and discussed wording for the plaque. Ms. Ducharme was instructed to find Ms. Breen's length of service. The colors and style of the plaque was finalized.

The third order of Old Business was the Circulation Policy

After a brief discussion, the Circulation Policy was updated. On a motion by Martin Isaks, seconded by Kate Norton the trustees unanimously voted to eliminate the \$2.00 processing fee from billed childrens items.

NEW BUSINESS

The first order of New Business was Jonathan and Kimberly donation

On a motion by Martin Isaks and seconded by Kate Norton, the Trustees voted unanimously to accept this \$5,000.00 donation.

The second order of New Business was 2020 Annual Report

The Trustees reviewed the Director's report and the Library statistics as well as a draft of the Treasurer's Report. Chairman Norton will be submitting the Trustee report to town.

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DIRECTOR'S REPORT

The Trustees reviewed the printed report for December. Ms. Ducharme proposed a phased re-opening the building plan that the trustees supported.

TRUSTEE MATTERS

There were no Trustee matters.

PUBLIC MATTERS

There were no public matters.

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Monday February 15th at 5:30PM via Zoom

ADJOURNMENT

On a motion Martin Isaks, seconded by Kate Norton, the Trustees voted unanimously to adjourn the meeting at 7:15 PM.