

# LIBRARY TRUSTEES' MEETING

June 29, 2015

## PRESENT

Kathleen Norton, Martha Breen, Cindy Jury, Natalie Ducharme and Alison Baker were present. Kathleen Norton called the meeting to order at 5:30 PM.

## MINUTES

On a motion by Martha Breen, seconded by Cindy Jury, the Trustees voted unanimously to accept the minutes for the May 26, 2015 public meeting as printed.

## TREASURER'S REPORT

Ms. Baker reported the current balances of the Trustees' accounts as follows: \$57,116.58 in the Salem Co-op checking account and \$10,714.48 in the Certificate of Deposit, \$7,322.66 in the Brock Trust Account and \$3,266.22 in the Marois Fund account, for a total of \$78,419.94.

There were 6 bills for consideration:

Zoo New England (Museum Pass)	\$ 400.00
S&S Worldwide (Kiwanis Donation)	\$ 45.98
Marek Bennett (Kiwanis Donation)	\$ 400.00
Wildlife Encounters (Kiwanis Donation)	\$ 335.00
Eleanor Gravazzi (Kiwanis Donation)	\$ 75.00
Loretta Jackson (Kiwanis Donation)	\$ 90.00

**Total Bills** **\$1,345.98**

Martha Breen asked for details concerning the programs being paid for by the Kiwanis donation, and Ms. Baker elaborated on each. On a motion by Martha Breen, seconded by Cindy Jury, the trustees voted unanimously to accept the Treasurer's Report, and to pay the bills as presented.

The Trustees reviewed the Treasurer's spreadsheet. Ms. Baker answered the various questions raised about the various lines.

The Trustees then reviewed the expenditure report for May 2015.

## OLD BUSINESS

The only order of Old Business was the 2016 budget. The Trustees reviewed the proposed budget presented by Ms. Baker. Ms. Baker asked that the Trustees put off changing hours an additional year to allow for time to get detailed use statistics to provide a strong basis for any changes. The Trustees agreed.

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Ms. Baker then went over the specific lines that were different than the current budget, focusing on the Public Furniture and Equipment line and the Facility Improvement line. After some discussion, the Trustees will review the budget until the next meeting for final discussion.

Mrs. Breen suggested that the purchase of a 3-D printer be explored, as part of the plan to provide leading edge technology. Ms. Baker will investigate and send out a proposal for review. Final decision will be made at the next Trustee meeting.

## **NEW BUSINESS**

The only order of New Business was the Brock Trust. Ms. Baker informed the Trustees that the annual payment from the Brock Trust had been received, at the amount of \$1,465.80.

## **DIRECTOR'S REPORT**

The Trustees reviewed May's report.

## **TRUSTEE MATTERS**

There were no public matters.

## **PUBLIC MATTERS**

There were no public matters.

## **DATE AND TIME OF NEXT MEETING**

The date and time for the next meeting was set for August 10<sup>th</sup> at 5:30PM at the library.

On a motion by Martha Breen, seconded by Cindy Jury, the Trustees voted unanimously to adjourn the meeting at 6:07 PM.