

LIBRARY TRUSTEES' MEETING

January 24, 2023

5:30 PM

PRESENT

Kathleen Norton, David Hickernell, Natalie Ducharme and Laura Stevens. Kathleen Norton called the meeting to order at 5:37 PM.

MINUTES

On a motion by David Hickernell, seconded by Kate Norton, the trustees unanimously voted to accept the minutes for December 13, 2022.

TREASURER'S REPORT

The trustees reviewed the December treasurer's report.

December

Balances in trustee's accounts are as follows:

Checking Account (Salem Coop Bank)	\$58,739.02
Less outstanding check #1279	-326.55
Net Checking account total	\$58,412.47
Certificate of Deposit (Salem Coop Bank)	\$11,194.32
Subtotal	\$69,606.79
Brock Trust Fund Interest Acct (Salem Coop)	\$10,571.35
Subtotal	\$ 10,571.35
Total Trustee Funds	\$82,178.14

There are 2 bills for consideration this month and a reimbursement to Town from the Brock Trust Authorization for up to \$500.00 to be spent on Wonderbooks/Vox books as part of the \$1,500.00 donation from the Greater Salem Area Women's Club Authorization for up to \$1,100.00 to be spent; up to \$550.00 for a small cart for the Children's Room as part of the Greater Salem Area Women's Club donation and up to \$550 for a Demco Mobile Display Cart. On a motion by David Hickernell, seconded by Kathleen Norton, the trustees unanimously voted to send \$2,000.00 to the Town of Salem as reimbursement for the Brock Trust 2022 donation.

On a motion by David Hickernell, seconded by Kate Norton the trustees unanimously voted to accept the December Report.

On a motion by David Hickernell, seconded by Kate Norton, the trustees unanimously voted to authorize the purchase of a small cart and Demco Mobile Display Cart as well as spending up to \$500.00 for the Wonderbooks collection.

The Board of Trustees thanked the Greater Salem Area Women's Club for their \$1,500.00 donation.

OLD BUSINESS

The first order of Old Business was 2023 Budget.

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The budget process went well, with both the Board of Selectman and the Budget Committee recommending both the Capital fund Citizen's Petition for the heating system conversion and the reinstatement of funds cut from the 2023 operating budget. The date for the deliberative session is Saturday, February 4th at 9:00 AM at Salem High School. Ms. Ducharme was instructed to continue her public information initiative regarding the heating system conversion with bookmarks, website link, email newsletter link and video for SCTV-17.

NEW BUSINESS

The first order of New Business was Collection Development policy.

Drafts of this policy were distributed to be discussed at upcoming meetings.

The second order of New Business was Reconsideration Policy.

Drafts of this policy were distributed to be discussed at upcoming meetings.

The third order of New Business was Meeting Room Policy.

Drafts of this policy were distributed to be discussed at upcoming meetings.

DIRECTOR'S REPORT

Ms. Ducharme presented the Director's Report for December.

TRUSTEE MATTERS

Ms. Norton brought forward a patron concern regarding the lack of seasonal Christmas decorations. The trustees felt that we currently have appropriate seasonal decorations.

PUBLIC MATTERS

There were no public matters

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Monday, February 13th at 5:30 PM

ADJOURNMENT

On a motion by David Hickernell, seconded by Kate Norton, the trustees voted unanimously to adjourn the meeting at 6:53 PM.