

LIBRARY TRUSTEES' MEETING

April 10, 2017

PRESENT

Kathleen Norton, Cindy Jury, Martin Isaks, Natalie Ducharme, and Alison Baker were present. Kathleen Norton called the meeting to order at 5:28 PM.

MINUTES

On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted to accept the minutes as corrected for March 21, 2017.

TREASURER'S REPORT

Ms. Baker reported the current balances of the Trustees' accounts as follows: \$43,857.69 in the Salem Co-op checking account and \$10,793.53 in the Certificate of Deposit, \$7,634.43 in the Brock Trust Account and \$1,771.81 in the Marois Fund account, for a total of \$64,057.46. There were no bills.

The Trustees reviewed the Expenditure Report for February 2017.

On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted unanimously to accept the Treasurer's report.

OLD BUSINESS

The only order of Old Business was Health Benefits. The Trustees again took up the matter of what health options to offer. After a long discussion, the Trustees settled on a choice that balanced reducing costs for the taxpayers with offering quality health insurance. Additionally, they didn't want to put off the vote any longer to allow affected employees sufficient time to explore options and make choices. On a motion by Martin Isaks, seconded by Cindy Jury, the Trustees voted unanimously to offer two plans: the HSA and the HMO 15.

NEW BUSINESS

The first order of New Business was projects in the 2017 budget. Ms. Baker brought up the exterior painting project, asking if the Trustees had a recommendation for when to have the work done. Ms. Baker was instructed to move forward immediately. Ms. Baker asked the Trustees to bring suggestions on the paint colors to the next meeting. The second project was the change in library hours. Ms. Baker recommended, due to the unplanned change in staff, that the new hours be set to begin September 1. The Trustees agreed that this seemed a sensible time.

The second order of New Business was the State Report. Ms. Baker reported that she had submitted the report on time. She said she would be happy to provide copies of the report to the Trustees if they were interested, saying that the majority of the information was taken from the annual report.

DIRECTOR'S REPORT

The Trustees reviewed the report for March 2017. Ms. Baker highlighted the positive outcomes of extending the circulation period in the children's and teen departments to 28 days. She suggested that the same be done for the older adult materials. The Trustees were very receptive. Ms. Baker and Ms. Ducharme will present a plan along with other circulation rule changes at the next meeting.

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TRUSTEE MATTERS

Ms. Ducharme followed up on the suggestion of promoting the READ dog, saying that it would be featured in the next issue of the new Salem paper. Additionally, she has enhanced the coverage of the program on the Library's Facebook page. Martin Isaks thanked her.

Kate Norton provided background for the emails that the Trustees received from the NH Library Trustee Association concerning the LSTA grant funds being at risk in the new, proposed Federal budget. The email was encouraging Trustees to contact their local representatives in support of continuing the LSTA program. In New Hampshire, these funds pay for the state-wide delivery system for libraries, as well as state-wide databases.

PUBLIC MATTERS

There were no public matters.

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting for May 30, 2017 at 5:30 PM at the library.

On a motion by Martin Isaks, seconded by Cindy Jury, the Trustees voted unanimously to adjourn the meeting at 6:37 PM.