

LIBRARY TRUSTEES' MEETING

August 17, 2020

PRESENT

Kathleen Norton, Martin Isaks, Cindy Jury, Natalie Ducharme. Kathleen Norton called the meeting to order at 5:32 PM.

MINUTES

On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted unanimously to accept the public meeting minutes for July 20, 2020. On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted unanimously to accept the non-public meeting minutes for July 20, 2020.

TREASURER'S REPORT

Ms. Ducharme reported the current balances of the Trustees' accounts. On a motion by Martin Isaks, seconded by Cindy Jury, the Trustees voted unanimously to accept the Treasurer's report

Balances in the trustees' accounts are as follows:

Checking Account (Salem Coop Bank)	\$ 53,407.71
Certificate of Deposit (Salem Coop Bank)	\$ 11,082.35
Subtotal	\$64,490.06
Brock Trust Fund Interest Acct (Salem Coop)	\$ 8,636.48
Subtotal	\$ 8,636.48
Total Trustee Funds	\$73,126.54

OLD BUSINESS

The first order of Old Business was the Assistant Youth Services position

Ms. Ducharme reported that Katelyn White is scheduled to begin working Monday August 24, 2020.

The second order of Old Business was reopening to the public

Ms. Ducharme reported that today is the first day of in building with limited hours. The public has been responsive and positive to the video posted last week announcing the reopening and the changes that have been made.

The third order of Old Business was COVID-19 related expenses

Ms. Ducharme shared printed copies of this month's COVID-19 related expenses. She will continue to send expenses monthly to town for possible reimbursement. The trustees reviewed the printed report.

The fourth order of Old Business was 2021 Budget

Ms Ducharme distributed the preliminary budget without the line item figures from town. The trustees reviewed and discussed the line items that the library is responsible for. The trustees recommended meeting again for a final budget review once the figures for town are included.

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NEW BUSINESS

There was no new business

DIRECTOR'S REPORT

The Trustees reviewed the printed report for July

TRUSTEE MATTERS

There were no Trustee Matters

PUBLIC MATTERS

There were no Public Matters

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:
-Friday September 4th at 5:30PM via Zoom

ADJOURNMENT

The Trustees adjourned the meeting at 7:05 PM.

DRAFT