

LIBRARY TRUSTEES' MEETING

March 29, 2011

PRESENT

Martha Breen, Joan Fardella, Kathleen, Norton, Alison Baker and Michele Garneau.
Mrs. Breen called the meeting to order at 6:00 PM.

MINUTES

On a motion by Joan Fardella, seconded by Martha Breen, the Trustees voted unanimously to accept the minutes from the March 10, 2011 public meeting. On a motion by Joan Fardella, seconded by Martha Breen, the Trustees voted to accept the minutes from the March 10, 2011 non-public meeting. Ms. Norton abstained from both votes as she had not been at the meetings.

TREASURER'S REPORT

Due to the abbreviated purpose of the meeting, Ms. Baker had no financial report and brought forward two bills for consideration: Recorded Books, LLC (Universal Class) for \$2,700 and Amazon for 5 chairs and 2 carpets for \$1740.20. On a motion by Mrs. Fardella, seconded by Mrs. Breen, the Trustees unanimously voted to pay the bills for a total of \$4,440.20.

OLD BUSINESS

Mrs. Breen welcomed Ms. Norton to the board. The Trustees usually determine officers in time for Town Meeting, which was not possible this year. Therefore, a brief special meeting of the Board was scheduled instead. After some discussion of the various offices, Mrs. Fardella nominated Martha Breen as Chair of the Library Board of Trustees. Ms. Norton nominated Mrs. Fardella for Vice Chair, and Mrs. Breen nominated Ms. Norton as Treasurer. On a motion by Mrs. Fardella, seconded by Ms. Norton, the Trustees unanimously voted through the slate of: Martha Breen, Chair, Joan Fardella, Vice Chair and Kathleen Norton, Treasurer.

NEW BUSINESS

There was no new business

DIRECTOR'S REPORT

Ms. Baker reported that she will be moving forward on the roofing process. The bid process should be done by the end of May.

TRUSTEE MATTERS

Mrs. Breen reported that the Trustee Conference will be on May 9th and it might be a good year for attending now that there are so many new members on the board. The Trustees will revisit at the next meeting when the conference details are available.

Ms. Baker asked if the Trustees wanted to note Mrs. Gilman's service in some manner. After some discussion, the Trustees decided to purchase a book in her honor. Mrs. Fardella offered to talk with Mrs. Gilman to get an idea of what would be reflective of her interests.

LIBRARY TRUSTEES' MEETING

March 29, 2011

The Trustees revisited the idea of a reception for the new town manager. After some discussion, Ms. Baker was asked to find some available dates in May for the manager and start to put together a light breakfast reception.

PUBLIC MATTERS

There were no public matters.

DATE AND TIME OF NEXT MEETING

The date and time for the next meeting was set as April 13th at the library at 5:00 PM.

On a motion by Mrs. Fardella, seconded by Ms. Norton, the Trustees voted unanimously to adjourn the meeting at 6:29 PM.