

LIBRARY TRUSTEES' MEETING

October 13, 2020

PRESENT

Kathleen Norton, Martin Isaks, Cindy Jury, Natalie Ducharme. Kathleen Norton called the meeting to order at 5:28 PM.

MINUTES

On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted unanimously to accept the public meeting minutes for September 4 2020. .

TREASURER'S REPORT

Ms Ducharme reported the current balances of the Trustees' accounts as follows:

Checking Account (Salem Coop Bank)	\$ 49,093.18
Certificate of Deposit (Salem Coop Bank)	\$ 10,918.
	Subtotal \$60,011.49
Brock Trust Fund Interest Acct(Salem Coop)	\$ 8,588.00
Total Trustee Funds	\$68,873.54

Bills for Consideration There were no bills

Nesmith Public Library \$14.99

On a motion by Cindy Jury, seconded by Martin Isaks, the Trustees voted unanimously to accept the Treasurer's Report.

OLD BUSINESS

The first order of Old Business was 2021 Budget memo to Selectmen

Ms. Ducharme reviewed the revised memo that was sent to the Selectmen. Ms. Ducharme was appreciative of the suggestions to the memo.

The second order of Old Business was COVID-19 cleaning companies

Ms. Ducharme followed up with the lowest price cleaning company and presented the Trustees with the Certificate of Liability Insurance from this company.

The third order of Old Business was Brock Trust

The Brock Trust annual disbursement is usually received in September. The Trustees asked Ms. Ducharme to follow up with the Brock Trust.

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NEW BUSINESS

The first order of New Business was Budget Calendar

The Trustees reviewed the budget calendar.

DIRECTOR'S REPORT

The Trustees reviewed the printed report for October

TRUSTEE MATTERS

The Trustees requested that Ms. Ducharme update the Director Job Description.

PUBLIC MATTERS

There were no Public Matters

DATE AND TIME OF NEXT MEETING

The Trustees set the date and time for the next meeting:

-Tuesday November 16th at 5:30PM via Zoom

ADJOURNMENT

On a motion Martin Isaks, seconded by Cindy Jury, the Trustees voted unanimously to adjourn the meeting at 6:26 PM.