

LIBRARY TRUSTEES' MEETING

January 11, 2012

PRESENT

Martha Breen, Joan Fardella, Kate Norton, Michele Garneau, and Alison Baker. Martha Breen called the meeting to order at 6:00 PM.

MINUTES

On a motion by Joan Fardella, seconded by Kate Norton, the Trustees voted unanimously to accept the minutes from the December 6, 2011 public meeting. On a motion by Joan Fardella, seconded by Kate Norton, the Trustees voted unanimously to accept the minutes from the non-public meeting on December 6, 2011.

TREASURER'S REPORT

Ms. Baker reported the balances of the Trustees' accounts were as follows: \$41,245.81 in the Salem Co-op checking account, \$4,937.16 in the Marois Account, \$10,225.22 in the Certificate of Deposit, and \$4,580.78 in the Brock Trust Fund Interest account for a total of \$60,988.97. Kate Norton, treasurer, will be going to the bank to get all accounts updated through the end of the year.

There were several bills to consider: Currier Museum of Art Museum pass renewal for \$65.00, reimbursement for the Holiday Tea food for \$230.20, reimbursement to the Manchester City Library for a lost book for \$5.99. Ms. Baker asked the Trustees to consider a museum pass for the Strawberry Banke Museum in Portsmouth for \$250.00. On a motion by Joan Fardella, seconded by Kate Norton, the trustees unanimously voted to accept the treasurer's report and pay the bills being considered, including the Strawberry Banke, for a total of \$551.

There was no expenditure report available for December, 2011.

OLD BUSINESS

The first item of Old Business was the Warrant Articles. Ms. Baker reported that the signature sheets for the two Warrants being put forward had been completed, checked and delivered to Town on December 30. The Trustees reviewed the budget calendar, noting that the Budget Committee would be voting on Warrants on February 8.

The second item of Old Business was the Staff In-Service Day. Ms. Baker said that the plans were in place for the program, and the focus would be on teamwork. A speaker, Amy Beaulieu of All One Health, would be again presenting at no cost. Ms. Baker thanked the Trustees for providing this opportunity for the staff.

NEW BUSINESS

The first order of New Business was the annual report for inclusion in the Town Report. The Town was looking to reduce costs by reducing the number of pages. Ms. Baker passed around the statistical report, reflecting the second highest circulation in the Library's history and the first time it had surpassed 300,000 in over 5 years. She also distributed her Director's Report. Kate Norton volunteered to put together the Trustee Report. While the deadline is January 18, the financial report will have to wait until the 2011 Town Budget report was finalized.

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DIRECTOR'S REPORT

Ms. Baker distributed her report and discussed the highlights.

TRUSTEE MATTERS

There were no Trustee matters.

PUBLIC MATTERS

There were no public matters.

NON-PUBLIC SESSION:

At 6:20 PM, Mrs. Fardella made the motion that the trustee move to a non-public session pursuant to RSA 91A:3IIa, pertaining to personnel. Ms. Norton seconded. Mrs. Breen asked for a roll call vote: Mrs. Fardella voted in the affirmative, Kate Norton voted in the affirmative, and Mrs. Breen voted in the affirmative. The motion passed.

At 7:14, the board returned to open session.

DATE AND TIME OF NEXT MEETING

The date and time for the next meeting was set for February 22nd at the library at 5:00 PM.

On a motion by Ms. Norton, seconded by Mrs. Fardella, the Trustees voted unanimously to adjourn the meeting at 7: 18 PM.